# e911 Location Setting

In compliance with federal mandates, the e911 Location feature allows designation of your physical location within the Teams application. Correct setup and management of the e911 Location feature ensures you are connected to first responders in your local area, should you dial 911 from the Teams Application.
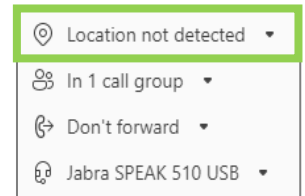
1. Click the **Calls Tab** in the left navigation bar.

2. In the bottom left of the Calls menu, there will be an option referring to location. In this section, you may see one of three things:
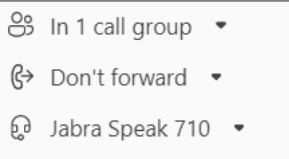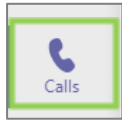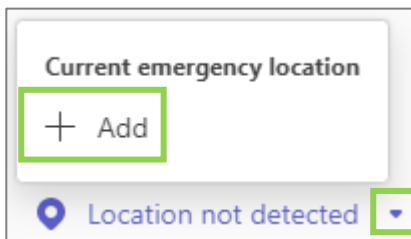
No item referring to location at all
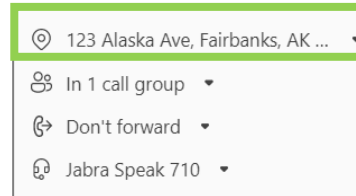
An address

Location not detected

Add Location

1. Click the **down arrow** next to the Location information field and select **Add**.
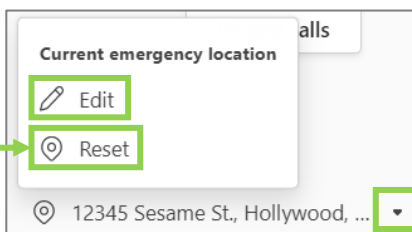
2. When the **Add new location** dialog box opens, add the location address to reflect your current work location and click **Add**.

NOTE:
- Always use the **Floor/Unit number** field for building floors, apartments, condos, etc.
- Add or Update your work location at any time your physical work location changes.

Update/Edit/Reset Location

1. Click the **down arrow** next to the Location information field and select **Edit**.

2. When the Edit current location dialog window displays, update the location address to reflect your current work location and click **Confirm**.

NOTE:
- Always use the **Floor/Unit number** field for building floors, apartments, condos, etc.
- Add or Update your work location at any time your physical work location changes.

- You may also choose to **Reset** your location.
- Click **Reset** again in the **Reset current location** dialog box.